



**Alistair Bean
& Associates**
FINANCIAL ADVISERS

Disclosure Statement – 15 March 2021 version 1.0

FINANCIAL ADVICE PROVIDER

Our Business details

Alistair Bean & Assoc's Financial Services Limited – Trading as **Alistair Bean & Associates -Financial Advisers**, holds a Transitional Financial Advice Provider License issued by the FMA to provide financial advice services. Financial Services Provider Register Number – 706175.

Our office contact details

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Website: www.abafs.co.nz

YOUR FINANCIAL ADVISER

About Alistair Bean – your Financial Adviser

Financial Services Provider Register Number: 29347

Alistair Bean is your Financial Adviser, and he is providing the advice on behalf of Alistair Bean & Associates - Financial Advisers who is the Financial Advice Provider Transitional License holder 706175. Alistair holds a market services license for PDIMS (Personalised Discretionary Investment Management Services) Transitional License.

Qualifications

I attained my "Financial Adviser" Status by completing Standard Set B and Standard Set C of the National Certificate in Financial Services (Financial Advice) Level 5. As I have already completed the Graduate Diploma in Business Studies endorsed in Personal Financial Planning, I have a Level 7 qualification and therefore I was exempt from completing all other standard set assessments and exams.

The tertiary qualification that I have obtained that is relevant to the performance of my service as a Financial Adviser, is a Graduate Diploma in Business Studies (endorsed - Personal Financial Planning) Massey, attained in 1998 and ongoing Continuing Professional Development (CPD).

Experience

I was employed by ANZ Bank from 27 April 1981 to 2013 and have been working in the Financial Advice Industry since January 1995.

I incorporated my Company – **Alistair Bean & Assoc's Financial Services Limited** on 21 February 2013 (*Company number 4306899*).

Professional Memberships

Member of Financial Advice New Zealand.

Duties Information

I am bound by the duties of the Financial Markets Conduct Act to:

1. Meet the standards of competence, knowledge, and skill as set out in the Code of Professional Conduct for Financial Advisers which are designed to make sure we have the expertise needed to provide you with relevant advice.
2. Give priority to your interests by taking all reasonable steps to make sure our advice isn't materially influenced by our own interests.
3. Exercise care, diligence, and skill in providing you with advice.
4. Meet standards of ethical behaviour, conduct and client care as set out in the Code of Conduct.

Conflicts of Interest

We are here for our clients and to advise you as best we can. Your interests are our priority. We do have business relationships with product providers that arrange professional development trainings and seminars for us to attend which may include meals and refreshments.

The advice we provide is based on understanding your goals and circumstances and providing recommendations which are based on research. I have a Register of Conflict which allows me to actively manage any conflicts which arise.

Reliability History

Alistair Bean & Associates - Financial Advisers, nor any of its employees, have any relevant information to report. No-one has been declared bankrupt. No-one has been convicted of a crime relating to dishonesty or any civil or criminal proceedings or regulatory action.

Handling of Client Funds

Alistair Bean & Associates - Financial Advisers does not receive client's funds into its own account, so a client trust account is not operated. Client funds are transferred directly from their bank account to their own investment custodian account.

Record Keeping

We keep a full set of accounting records showing the receipt and disbursement of all money and movement of all securities on our custodial system. I keep information secure by keeping hard copies of client files in a locked cabinet in a locked office. All electronic files are backed up nightly and back-up material is stored off site in a secure location using the iCloud. All back-up systems are fully secure and encrypted. Files are retained for 7 years. Files are kept for as long as the person is a client and then for a further 7 years or as subsequently required. These are available for you to view at any time.

Personalised Discretionary Investment Management Service (PDIMS)

I am permitted under the [Financial Advisers Act 2008](#) to offer a Personalised Discretionary Investment Management Service (PDIMS). Under a PDIMS, you grant Alistair Bean & Assoc's Financial Services Limited authority to invest, transact and otherwise manage your Portfolio in respect of the following:

You authorise Alistair Bean & Assoc's Financial Services Limited to appoint an independent Custodian (Consilium NZ Limited and FNZ Custodians Limited and FNZ Limited or its nominee) to hold assets on your behalf as bare trustee, for your benefit. Instructing the independent Custodian to make whatever changes Alistair Bean & Assoc's Financial Services Limited considers necessary to the Portfolio. This includes, but is not limited to, purchasing, selling, subscribing, withdrawing, or otherwise disposing of, reweighting, or dealing with any Securities in the Portfolio. Exercising voting powers, including appointing proxies, in respect of Securities in the Portfolio.

The discretion that you have granted to Alistair Bean & Assoc's Financial Services Limited under the PDIMS authority is limited to managing your Portfolio in accordance with the investment guidelines detailed in your Statement of Advice.

Investing through a Personalised DIMS has risks. Under this service you give up some control over investment decisions and rely on my decisions. The value of your financial products invested in, through a Personalised DIMS, could go down as well as up. It is possible you will not achieve the returns you expect and will not receive all your investment back. Different personalised investment strategies have different

levels of risks relating to the financial products being invested in and their management.

Notwithstanding any of the above, you also have the right, at any time, to consultation or countermand of any decision made on your behalf by contacting your Adviser in writing.

Which may include for example, Financial Products held in your portfolio - an instruction to dispose of some shares or a right to vote at meetings of product holders.

Nature and Scope of Financial Advice Services

Our Services
<ul style="list-style-type: none">• Investment strategies (strategic asset allocation and investing)• Personalised Discretionary Investment Management Services (PDIMS)• KiwiSaver investment strategies and retirement planning
Products we can advise on
<ul style="list-style-type: none">• Managed Fund Investments• Direct Equities• KiwiWrap KiwiSaver and other KiwiSaver Schemes• Government and Corporate Bonds• Term Investments
Product Providers
<ul style="list-style-type: none">• Consilium NZ Limited• ANZ Investments Limited

Our Fees

The actual fee charged to you will depend on the nature and scope of the advice or service we provide. We will discuss and agree the actual fees with you before we proceed and explain how they are payable. There is no charge to you for the production of an investment plan.

Implementation Fees

A fee for initial (and any additional) funds invested is charged by Alistair Bean & Associates - Financial Advisers. This fee represents the expertise, knowledge, market research and administrations involved in creating and establishing a tailor-made investment portfolio individually created for you. This fee can be added to or deducted from your initial investment and will be deducted from the Portfolio's Cash Account upon proceeding with investment.

Fees are calculated based on a percentage of the total Portfolio value. The charged percentage fee for each dollar invested is determined according to the following ranges:

PORTFOLIO SIZE	FEE RANGE
\$0 - \$249,999	2.00% of total amount invested
\$250,000 - \$499,999	1.50% of total amount invested
\$500,000 - \$999,999	1.25% of total amount invested
\$1,000,000 - \$4,999,999	1.00% of total amount invested
\$5,000,000 +	Implementation Fee negotiable

This means that, based on an assumed Portfolio size of \$250,000, an implementation fee of \$3,750 will apply.

Monitoring Fees

This fee represents the ongoing management and monitoring of your investment portfolio on a day-to-day basis. The fees for this service are 1.25% per annum (plus GST) of the total Investment Portfolio Value. These fees are calculated daily, charged monthly and deducted from the Portfolio's Cash Account.

This means that, based on an assumed Portfolio size of \$250,000 at 1.25%, a monthly fee of \$260.41 (+GST) will be payable for monitoring.

Information Request Fees

You have the right at any time to view any transaction made on your behalf by your appointed Adviser. The fee for requests to view any further information (extra/additional to information already provided) for the first two hours is free, should this extend beyond two hours then the fee is \$375 plus GST per hour or part thereof, payable before information is released.

Platform Provider Fees – Consilium NZ Ltd

Custody and administration fees

Alistair Bean & Associates - Financial Advisers uses an independent custodial system to assist with investment management. The fees for this service are charged monthly, at an annual rate outlined below, and are deducted from the Portfolio's Cash Account.

FEE RANGE	PORTFOLIO SIZE	ANNUAL CUSTODIAL FEE (EXCL. GST)
First \$500,000	\$0 to \$500,000	0.25%
Next \$500,000	\$500,001 to \$1,000,000	0.20%
Next \$4,000,000	\$1,000,001 to \$5,000,000	0.15%
All other assets	Over \$5,000,000	0.10%

This means that, based on an assumed Portfolio size of \$250,000, a monthly fee of \$52.08 will apply.

KiwiSaver Schemes

We consider a range of options of KiwiSaver Providers. There are no initial establishment fees for these investments. Alistair Bean & Associates - Financial Advisers are paid an ongoing monitoring fee between 0.25 – 0.75% p.a. of your KiwiSaver account balance. Full details of manager fees and other charges are outlined within the Product Disclosure Statements that will be provided at the time of advice.

Brokerage Fees - FNZ Ltd

FEE TYPE	FEE (EXCL. GST)
New Zealand and Australian direct Share and Bond purchases	0.30%, min \$30
Other Country direct Share and Bond purchases	0.40%, min \$50

What other fees should you be aware of?

Product Fees

If you decide to purchase (or sell) any financial products recommended by me, you may also be charged product provider fees in relation to these products. These fees may include, but are not limited to, management fees, trustee fees, administration fees, performance fees, currency conversion fees, as well as entry fees (payable on acquisition of the product). More information about the amount of each product fee, and when the fee will be charged, is set out in the Investment Statement relating to the relevant product.

Commissions and Trails

I do not accept any other commissions from product providers. All commissions and or trails paid to the financial adviser by the product provider for the funds invested by the client will be credited to the client's Consilium Cash Transaction Account. The timing of these payments will vary, depending on the product provider selected.

Notes for tax purposes.

- Ongoing advisory fees are subject to GST and are usually tax deductible.
- Custodial fees are not subject to GST and are usually tax deductible.
- We recommend you seek confirmation from your accountant or tax adviser.

Professional Indemnity Insurance

Alistair Bean & Associates – Financial Advisers and the Adviser are covered under a Professional Indemnity (PI) Insurance Policy as required by Financial Advice NZ. The Insurance is underwritten by NZI New Zealand Limited. As with all insurance policies, there are terms, conditions and exclusions that may apply.

Dispute Resolution

What should you do if something goes wrong?

Our Internal Complaints Process

If you have a problem, concern, or complaint about any part of our advice or service, please tell us so that we can try to fix the problem. Our internal complaints manager is Alistair Bean who can be reached via email at alistair.bean@abafs.co.nz or 03 288 0404. Alistair will reply to you within 24 hours.

Our External Complaints Process

If we cannot agree on how to fix the issue, or if you decide not to use the internal complaints scheme, you can contact our external disputes resolution scheme – Financial Services Complaints Limited. This service will cost you nothing and will help us resolve any disagreements.

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